



GOVERNMENT OF
THE REPUBLIC OF TRINIDAD AND TOBAGO

EMPLOYMENT APPLICATION FORM
(Professional, Scientific, Technical and
Administrative Posts)

Address to: Director of Personnel Administration,

52-58 Woodford Street, 41 A Wilson Road,
Newtown, Port-of-Spain, or Scarborough,
Trinidad, West Indies Tobago

AFFIX RECENT
PHOTOGRAPH HERE

INSTRUCTIONS

Please answer each question
clearly and completely. Type or
print in ink. Read care-fully and
follow all directions.

1. What type of position do you desire?				2. When will you be available?				
3. Family Name		First Name		Middle Name		Maiden Name (if any)		
4. Permanent Address Telephone Number			5. Present Address (if different) Telephone Number			6. Office Telephone Number		
7. Date of Birth		Day Mth. Yr.		8. Place of Birth		9. Nationality(ies) at Birth	10. Present Nationality(ies)	
11. Have you taken up legal permanent resident status in any country other than that of your nationality? If answer is "Yes", which country?							Yes <input type="checkbox"/>	No <input type="checkbox"/>
12. Have you taken any legal steps towards changing your present nationality? If answer is "Yes" explain fully:							Yes <input type="checkbox"/>	No <input type="checkbox"/>
13. Sex	14. Height		15. Weight		16. Marital Status:			
					Single <input type="checkbox"/>	Separated <input type="checkbox"/>	Divorced <input type="checkbox"/>	
					Married <input type="checkbox"/>	Widow(er) <input type="checkbox"/>		
17. Have you any dependents? Yes <input type="checkbox"/> No <input type="checkbox"/> If the answer is "Yes" give the following information								
Names		Date of Birth Day Mth. Yr.		Relationship	Names		Date of Birth Date Mth. Yr.	Relationship
18. What is the profession/occupation and nationality of your spouse?								
19. Have you previously submitted an application for employment with the Government of Trinidad and Tobago?							Yes <input type="checkbox"/>	No <input type="checkbox"/>
If "Yes" for what position?				What was the date of application?				
20. Have you any disabilities which might limit your prospective field of work? Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", please describe:								
21. Do you have contractual obligations to your Government / Present Employer? Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", give details:								
22. KNOWLEDGE OF ENGLISH								
Read		Write		Speak		Understand		
Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	Easily <input type="checkbox"/>	Not Easily <input type="checkbox"/>	

B. PREVIOUS POSTS (IN REVERSE ORDER)

From	To	Salaries per Annum		Exact Title of your Post:
Month/Year	Month/Year	Starting	Final	
Name of Employer:				Name of Supervisor:
Address of Employer:				Number and Kind of Employees supervised by you:
				Reason for Leaving:

DESCRIPTION OF YOUR DUTIES

From	To	Salaries per Annum		Exact Title of your Post:
Month/Year	Month/Year	Starting	Final	
Name of Employer:				Name of Supervisor:
Address of Employer:				Number and Kind of Employees supervised by you:
				Reason for Leaving:

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From	To	Salaries per Annum		Exact Title of your Post:
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				Reason for Leaving:

DESCRIPTION OF YOUR DUTIES

27. Have you an objection to our making inquires of your present employer? Yes No

28. REFERENCES: List three persons, not related to you, who are familiar with your character and qualification.
Do not repeat names of supervisors listed under Item 26.

Full Name	Full Address	Business or Occupation

29. State any other relevant facts. Include information regarding any residence outside the country of your nationality.

30. Have you ever been charged or convicted for the violation of any law (excluding minor traffic violations)?

Yes No

If "Yes", give full particulars of each case in an attached statement.

31. I certify that the statements made by me in answer to the foregoing questions are true, complete, and correct to the best of my knowledge and belief. I understand that any misrepresentation or material omission made on an application form or other document requested by the Government of the Republic of Trinidad and Tobago may provide grounds for withdrawal of any offer of any appointment or for its cancellation if such an appointment had already been accepted. I am prepared to serve in any part of Trinidad and Tobago.

Date..... Signature.....

N.B You are required to supply documentary evidence which supports the statements you have made above. Do not, however, send any originals until you have been asked to do so by the Government of the Republic of Trinidad and Tobago.